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# MSTA Journal

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Lisa Weise, MSTA Journal Editor  
504 Washington  
Dimondale, MI 48821  
Phone: (517) 694-2162  
E-mail: [lweise@hpsk12.net](mailto:lweise@hpsk12.net)

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# Author Guidelines

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## How to Get Published in THE MSTA JOURNAL

Twice each year in October and April, MSTA publishes a journal that reaches elementary, middle, and secondary classroom teachers, principals, and science educators. Why not share your ideas with your colleagues?

### BEFORE YOU BEGIN

Review the current journal to get an idea of the types of articles that are published. We have three sections:

- (1) Feature articles that deal with research, MEAP topics, or address a learning theory,
- (2) Classroom ideas that give classroom activities, usually in much the same format as the teachers uses in their own classroom and
- (3) Book Reviews that summarize a book that might be interesting to other MSTA members.

Write clearly and concisely, organize your material logically, and use an active voice and conversational tone. Write about your first hand experiences or your unique area of expertise and stress classroom applicability.

You must guarantee the originality of your work. Credit any other author's ideas that you use or build on. Do not copy illustrations from textbooks. All illustrations must be copyright free.

Your manuscript length can be variable. We have published articles that range from 1-16 pages. On the title page provide each author's name, current position, mailing address, e-mail address, home and work telephone numbers and fax number.

Cite only direct sources, and use the author date reference style in the text. Bibliographies and resource lists should be alphabetized and limited to current, readily available items. Check the accuracy of your items carefully.

### HOW TO SUBMIT

Send two printed copies of the article to the editor, Lisa Weise 504 Washington, Dimondale, MI 48821 and include a disk with the text of your article. An electronic copy may be sent via e-mail rather than disk to [lweise@hpsk12.net](mailto:lweise@hpsk12.net)

The preferred format is PC, Word. We will accept other word processing programs and formats. Tables and figures can be scanned if we have a good, clean copy.

Photographs can be colored or black and white. Do not write on the back on the photos, or attach paper clips to photos—tape an identifying label on the back of each photo. Students in lab must be shown following appropriate safely guidelines and wearing proper safety attire, including splash proof goggles. Their faces should be visible, but they should not look directly at the camera. If the photo is used, a signed model release will be required of each student pictured.

### CHECKLIST

- Written clearly and concisely with an introduction and conclusion.
- Stresses classroom applicability.
- References are complete.
- Photos show students following appropriate rules of safety.
- Author's name, current position, mailing address, phone numbers are included with article.
- Two printed copies and a disk are mailed to the editor.

### **DEADLINES!!**

**August 15th**  
for the Fall Journal

**January 15th**  
for the Spring Journal